

JOB AND PERSON SPECIFICATIONS

Title of Position:	Youth Worker (Allied Health)– headspace Murray Bridge
Classification:	HPSO 1
Type of Position:	Contract
Term Appointment:	To June 30, 2019
Salary:	According to qualifications & experience

Approved by Chief Executive Officer June 2018

The mission of **headspace** Murray Bridge is to reduce the burden of disease in young people aged 12-25 years caused by mental health and related substance abuse disorders through early identification and effective, evidence-based intervention delivered by primary care and specialist providers working together within a unified, accessible and integrated service framework. **headspace** Murray Bridge is funded through the Country SA Primary Health Network.

The **headspace** Murray Bridge program is under the auspices of the Murray Mallee General Practice Network as the Lead Agency and is supported by a range of consortium partners who share the **headspace** vision.

JOB SPECIFICATION

1. Summary of the broad purpose of the position

The Allied Health Youth Worker –**headspace Murray Bridge**, delivers a range of activities within the **headspace Murray Bridge** program. The position provides services for youth aged 12-25, with a particular focus on mental health and substance misuse. The Youth Worker role is critical in promoting linkages between the primary care, vocational/educational and social recovery sectors and includes youth engagement, screening, counselling, referral, advocacy and care coordination.

2. Reporting/working relationships

The Murray Mallee General Practice Network is the lead agency for **headspace Murray Bridge**. The Allied Health Youth Worker is employed by the Murray Mallee General Practice Network. The Youth Worker will operate within the headspace Murray Bridge team, and will report to the Clinical Lead.

3. Specific conditions

- The position will be primarily based at the headspace site at Murray Bridge, or elsewhere as reasonably directed by the employer.
- Participation in regular performance management reviews is required.
- Flexible working hours (some out of business hours and weekends) may be required for which time in lieu may be taken.
- Intrastate travel, particularly throughout the headspace region will be required.
- Current driver's license required.

- A vehicle is available for work purposes. If use of own vehicle is required for work purposes reimbursement will be made as per the rates determined by the relevant Modern Award.
- A Department of Communities and Social Inclusion screening check for child and vulnerable person related employment is required, as well as a National Police Clearance. All must be updated every 3 years, or upon our request.
- Tertiary qualifications in an Allied Health field

4. Statement of key responsibilities and duties:

Note: The Allied Health Youth Worker will work closely with the headspace Clinical Lead to offer services in the following areas

1. Youth Engagement
 - Implement a range of activities to engage young people in services provided by headspace Murray Bridge and in the management of their own mental health, drug and alcohol problems and vocational support requirements
2. Initial Screening
 - Assist in screening of young people to identify potential mental health or drug and alcohol issues or young people who may be at risk.
3. Supportive Counselling and Therapeutic Interventions
 - Provide or refer young people to counselling that uses a range of therapeutic interventions, a young person's strengths and social supports, to help them address and manage current issues
4. Drug & Alcohol Counselling
 - Provide or refer young people to counselling that aims to help people address their substance abuse and the effect it is having on their life.
5. Skills Training
 - Provide training and skills that will assist young people to better manage or cope with the impacts of mental health or drug and alcohol problems or that may assist young people at risk to better manage e.g. life skills, anger management, conflict resolution.
6. Referral
 - Assist in the guided referral of young people to appropriate clinical or other services either within headspace Murray Bridge or external agencies.
7. Coordination of Care
 - Assist young people to access the range of services they need.
8. Advocacy on Behalf of Young People
 - Provide advocacy related services to other workers, agencies and employers.

9. Family Support
 - Work with family members to assist them to find constructive ways to support their young person with mental health or drug and alcohol issues.
10. Provision of Mental Health/Drug & Alcohol Related Information.
 - Provide information on mental health and drug and alcohol issues to young people with issues or those at risk.
11. Provision of Outreach Services
 - Implement a range of youth services and activities according to need and centre capacity in the broader areas of the headspace region, which may include Mount Barker, Meningie, Mannum, Tailem Bend, Lameroo, Pinnaroo and Karoonda.
12. Community engagement
 - Implement community engagement activities to involve young people and other key stakeholders in planning, implementing and evaluating **headspace** programs and activities
13. Contribution to the services provided by the Headspace Murray Bridge platform.
 - Provision of appropriate written and verbal reports when assessing and/or evaluating a young person's progress and maintaining accurate records in the form of clear case notes and reports.
 - Use of relevant data collection tools as required.
 - Provision of relevant project reports as directed by the headspace Manager.
 - Attending relevant staff training resulting in individual development, enabling an effective service to young people.
 - Actively participating in supervision support sessions, team and staff meetings, and planning days with headspace staff and external agencies.
 - Contribute to the evaluation and assessment of team programs and processes.
14. Other responsibilities:
 - Occupational Health and Safety
Ensuring a safe working environment at all times by maintaining effective work practices, adopting procedures and practices that comply with the Occupational Health and Safety Act, and taking reasonable care to protect your own health and safety and the health and safety of others
 - Equal Opportunities Legislation
Promoting and implementing policies and procedures and the prevention of harassment, bullying and intimidation.
 - Professional Codes of Conduct and Ethics
Complying and practicing within relevant Federal and State Legislation and the profession's code of practices/ethics
15. Other duties as directed.

PERSON SPECIFICATION

ESSENTIAL MINIMUM REQUIREMENTS

Personal Skills/ Knowledge / Experience

Educational/Vocational Qualifications

Tertiary qualifications in an allied health field

- Social Workers must be eligible to be a member of the AASW
- Occupational Therapists must be eligible for membership of professional association
- Psychologists - A Masters Degree in Clinical Psychology or its equivalent
- Registered under the provisions of the Psychological Practices Act, 1973
- Psychiatric Nurses – RN with psychiatric qualification and experience in a community setting

Personal Abilities/Aptitudes/Skills

- Ability to relate to young people and their families and to work with them to achieve change and quality outcomes.
- Ability to work within a multidisciplinary team.
- Ability to design, develop, evaluate and participate in programs for young people, on an individual, group or family basis.
- Ability to contribute to considered discussion with young people, and with the team, about client needs and appropriate ways to meet those needs.
- Ability to work in conjunction with, and be sensitive to, the needs of different cultural groups.
- Ability to communicate effectively verbally and in writing with other employees, clients and their families, members of the community, and both government and non-government agencies.
- Ability to perform multiple tasks and meet deadlines
- Competent computer skills.
- Hold a current driver's license

Experience

- Experience in the community services sector

Knowledge and understanding of:

- adolescent development and family relationships.
- mental health and drug and substance issues
- the education and training sector
- computer skills in the Windows environment
- Occupational Health, Safety and Welfare Act, policies and Practices
- Equal Opportunities Legislation, policies and practices

DESIRABLE REQUIREMENTS

(To distinguish between applicants who have met all the essential requirements)

Experience

- working with youth, families, agencies and communities.
- program delivery and development
- assessment and referral of young people.
- computer client data base tools
- counselling with individuals and families and/or group work

Knowledge

- Individual and group activity planning for young people
- Appropriate community resources for families and adolescents.
- Knowledge of, and experience in, recreational, practical and social learning programs for families of adolescents

SIGNED:

SIGNED:



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Chief Executive Officer

.....
Employee

PRINT NAME:

PRINT NAME:

CATHY SPANTON

Date:

Date:

The duties and responsibilities for this position should not be considered as limited to the above activities. Duties may be added, deleted or modified, in consultation with the incumbent, as necessary. Job Descriptions and staff performance will be reviewed regularly.

End